



**Community Service Awards 2017**  
Giving Back to Northern Colorado

“And do not forget to do good and to share with others, for with such sacrifices God is pleased” (Hebrews 13:16).

Dear Friend,

Thank you for your interest in Group Publishing's Community Service Awards.

Group Publishing, an interdenominational Christian publishing company, wants to help you reach even more people in our community, so we're offering cash awards to help you increase your impact. Our Community Service Awards program provides grant money to organizations and churches in northern Colorado that are dedicated to serving the needs of others.

Group Publishing began over 40 years ago in the home of our chairman, Thom Schultz, in Loveland. From that humble beginning, we have grown to more than 200 staff members. Our major product areas—including books, magazines, videos, Vacation Bible School Programs, Sunday school, curriculum products, Lifetree Café, workcamps, and ministry training events—reach both national and international markets.

God continues to bless our efforts, which is why Group Publishing believes in sharing part of our annual profits with you. We invite you to apply for one of our awards. Grants of \$1,000 each will be awarded to applicants in 13 categories. The number of awards in each category will be proportionate to the number of applications received in each category. We also consider each applicant for our major awards, which include a Larimer County Award (\$3,000), a Loveland Award (\$3,000), a Faith-Based Service Award (\$3,000), a Northern Colorado Award (\$3,000), and an Outstanding Award (\$25,000).

Don't forget to like us on Facebook and share your story. Please complete the awards application and submit for consideration. You can find additional information at [group.com/community](http://group.com/community). Our 2017 Community Service Awards Committee will prayerfully select organizations and ministries to receive the awards.

Thank you for serving our community so faithfully. We look forward to hearing from you.

Sincerely,

Stacy Johnson  
2017 Application Committee  
Group Publishing, Inc.

P.S. If you have any questions after you've reviewed this information, please call me at (970) 292-4218, e-mail me at [giving@group.com](mailto:giving@group.com), or check our website at [group.com/community](http://group.com/community).

## **Group Publishing Community Service Awards 2017 Rules and Instructions**

1. All nonprofit organizations (as certified by the IRS) that provide services in northern Colorado are eligible. Organizations in these 16 northern Colorado counties may apply: Adams, Boulder, Broomfield, Clear Creek, Gilpin, Grand, Jackson, Larimer, Logan, Morgan, Phillips, Routt, Sedgwick, Washington, Weld, and Yuma.

2. Fill out the application completely and sign it; incomplete applications may be disqualified.

Confine project information to the application form and one additional page for Section III. Feel free to include supporting information with your application to help the judges learn more about your organization. In addition to the IRS 501(c)(3) Determination Letter and State of Colorado Certificate of Fact of Good Standing, you may also include supporting items such as thank-you cards, testimonials, annual reports, brochures, newsletters, etc. Please remember that items submitted with your application will not be returned.

**NEW IN 2017:** This year, we are asking each applicant to call our toll-free number 877-512-9043 and leave a one minute voicemail (approximately 150 words) summarizing the mission of your organization and a brief story that demonstrates the impact your organization is making within our community. This recording may be used in our luncheon presentation.

You may deliver your application by e-mail, by mail, by express courier, or by hand.

All applications must be in our possession by 5 p.m. on Friday, June 30, 2017. Applications should be e-mailed to [giving@group.com](mailto:giving@group.com), or mailed /delivered to:

Community Service Awards Group Publishing, Inc.  
1515 Cascade Ave.  
Loveland, CO 80538

3. All applications and required documents become the property of the Group Publishing Community Service Awards program and will not be returned. Group considers this confidential material and will treat it as such.

4. The community service activities must have occurred between July 1, 2016 and June 30, 2017. While programs may be continuous, only those conducted during the above period should be described in the entry. Each organization is allowed only one entry application per year. (NEW for 2017, applicants may select multiple award categories to be considered in on their application).

5. "Community service" is broadly defined as any activity carried out by a club, group, or organization that is of general benefit to the community and its citizens. Any federally recognized nonprofit organization or church, regardless of size, that sponsors and carries out community service activities and is located in one of the counties listed in instruction 1 above is eligible for the Group Publishing Community Service Awards program. Local chapters of national organizations must have governing bodies.

6. The 2017 Community Service Awards Committee, which selects the award recipients, is composed of Group Publishing staff members. Group Publishing, at its sole discretion, may decide not to make an award in any given category without disclosing its reasons.

7. The announcement of Group Publishing Community Service Awards recipients will be made at the Annual Awards Presentation Luncheon on October 19, 2017. The time and location of the ceremony will be posted on our website as well as in an e-mail sent to applicants. Each participating organization will be invited to have two representatives attend the ceremony free of charge. You may purchase additional tickets for the luncheon based on availability. Award recipients must be present to receive awards and should be prepared to be interviewed by attending news reporters. Announcements of award recipients will not be made prior to the Awards Luncheon.

## **Award Categories**

Twenty-four grants of \$1,000 each will be awarded to applicants in 13 categories. The number of awards in each category will be proportionate to the number of applications received in each category.

### **Family Care**

Projects that promote the safety, stability, or well-being of parents and children. This includes care and resources for situations of pregnancy, single-parenting, domestic violence or abuse, or other economic/emotional challenges leading to family instability or insecurity.

### **Health Care**

Projects that promote the treatment or prevention of illness, disease, addiction, and disability, or assistance for those who endure them. This includes projects that address economic and other challenges associated with physical and mental health problems.

### **Housing Care**

Projects that provide care for those who are experiencing homelessness or are at high risk of housing loss or instability. This includes projects that promote access to safe and affordable housing or shelter, or that focus on prevention of housing loss.

### **Resource Care**

Projects that address the material needs of those who lack resources such as food, clothing, home supplies, school supplies, etc., or services such as home repair and maintenance, vehicle repair and maintenance, pet and veterinary care, etc.

### **Military Care**

Projects that specifically address the needs of veterans, active military members, and/or their families. This includes providing economic, social, and other support, such as: access to resources for physical and mental health; vocational and educational development; recovery and reintegration care; family deployment care; housing stability, etc.

### **Ecology Care & Sustainability**

Projects that promote engagement with or stewardship of ecology and the natural environment. This includes: conservation, reclamation, or restoration of air, land, water, or animal populations; animal rescue and rehabilitation; enhancement of natural or man-made environments; education and access to natural areas; efforts towards sustainable living and development.

### **Creative Arts**

Projects that promote engagement with or appreciation of creative arts such as music, dance, theater, literature, visual arts, etc.

### **Education & Vocation**

Projects that provide opportunities for educational or vocational development for any age group, from children to adults.

### **Live Well**

Projects that promote quality of life and overall wellness for those who lack access to such resources and opportunities. This includes projects related to healthy food, gardening and food growing, active sports and hobbies, and other outdoor activities.

### **Faith-Based Care**

Projects developed by faith-based organizations (including churches, parachurch groups, or other faith-based nonprofits) to address a broad range of needs, from economic and material resource assistance to spiritual, social, and emotional care.

### **Children's Care**

Projects by or for children (age 0-11) that promote their stability or well-being via physical, emotional, intellectual, character, or social development.

### **Youth Care**

Projects by or for youth (age 12-19) that promote their stability or well-being via physical, emotional, intellectual, character, or social development.

**Senior Care**

Projects by or for senior citizens (age 62+) designed specifically to meet the needs of senior citizens and promote their stability, well-being, or independence.

**Special Awards****\$3,000 Larimer County Award**

One award will be granted to an organization, selected from applicants in Larimer County, for excellence in serving the entire county.

**\$3,000 Loveland Award**

One award will be granted to an organization whose predominant participating membership, major activities, and headquarters are in the city of Loveland. All Loveland organizations will be considered for this award.

**\$3,000 Faith-Based Service Award**

One award will be granted to a church or parachurch organization for its outstanding ministry-related community service. All participating church-connected organizations will be considered for this award.

**\$3,000 Northern Colorado Award**

One award will be granted to an organization, church, or parachurch organization for its service to Northern Colorado. All applicants are considered for this award.

**\$25,000 Outstanding Award**

This award will be granted to one organization that, in the opinion of the Awards Committee, carried out the most exceptional and productive community service program between July 1, 2016 and June 30, 2017. All applicants are considered for this award.



# Group Publishing Community Service Awards 2017 Application

Name of Organization \_\_\_\_\_

Mailing address/City, State Zip \_\_\_\_\_

Contact name \_\_\_\_\_

*Please keep us informed of any changes in address or other contact information*

President or Executive Officer \_\_\_\_\_

Telephone: Day \_\_\_\_\_ Email \_\_\_\_\_

## SECTION I: Application Classification

Select one or more Award Category which best matches your organization (see page 2 of Rules and Instructions).

- |               |                               |                  |            |
|---------------|-------------------------------|------------------|------------|
| Family Care   | Military Care                 | Live Well        | Youth Care |
| Health Care   | Ecology Care & Sustainability | Children's Care  |            |
| Housing Care  | Creative Arts                 | Senior Care      |            |
| Resource Care | Education & Vocation          | Faith-Based Care |            |

*All applications, including yours, will also be considered for Special Awards.*

## SECTION II: Organization and Financial Information

1. Year organization established \_\_\_\_\_

2. Total number of people served from July 1, 2016 through June 30, 2017 \_\_\_\_\_

3. Number of active northern Colorado volunteers \_\_\_\_\_

4. Total community service hours provided by active volunteers from July 1, 2016 through June 30, 2017 \_\_\_\_\_

5. Geographic areas served \_\_\_\_\_

6. Is your organization incorporated in Colorado as a nonprofit organization?  Yes  No

If "Yes," include the following: Date of incorporation \_\_\_\_\_

Federal identification number \_\_\_\_\_ State identification number \_\_\_\_\_

If "No" but your organization supports or is supported by a nonprofit organization, please include:

Name of organization \_\_\_\_\_

Federal identification number \_\_\_\_\_ State identification number \_\_\_\_\_

**Please provide a copy of your IRS 501(c)(3) Determination Letter as well as State of Colorado Certificate of Fact of Good Standing.**

Please provide details of your specific "programs/ministry" annual income and expenditures. If your program is part of a larger organization, please provide only your specific program's budget information.

**Income**

**Expenditures**

Dues/client fees \$ \_\_\_\_\_  
 Fundraising \$ \_\_\_\_\_  
 Foundation grants \$ \_\_\_\_\_  
 United Way \$ \_\_\_\_\_  
 Government funds \$ \_\_\_\_\_  
 General contributions \$ \_\_\_\_\_  
 Other sources \$ \_\_\_\_\_  
 (Name sources) \_\_\_\_\_

Number of paid staff \_\_\_\_\_  
 Salaries \$ \_\_\_\_\_  
 Operating/administrative expenses \$ \_\_\_\_\_  
 Community services/programs \$ \_\_\_\_\_  
 Fundraising expenses \$ \_\_\_\_\_  
 Other \$ \_\_\_\_\_  
 (List other major expenses)

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 Total income \$ \_\_\_\_\_ Total expenditures \$ \_\_\_\_\_

8. This application has been authorized by:

Executive board     Individual Member     Other(specify) \_\_\_\_\_

9. What is your organization's mission statement? What are its goals?

10. What community needs are targeted by your organization?

*If necessary, you may include one additional page to complete Section III.*

### **SECTION III: Community Service Projects**

Please list below **ONLY** those community service projects that your organization conducted between July 1, 2016 and June 30, 2017. If a project started before 2016, indicate the year the project began. Please include project, year started, ongoing, or completed.

Please share a meaningful story from your organization and how it has impacted the community or individuals:

If your organization is selected to receive an award, how will the money be used?

Are you associated with a national organization?  Yes  No

If so, how much, if any, of the award money will be sent to your headquarters? \_\_\_\_\_

If your organization is selected to receive an award, to whom should the award check be made out?  
\_\_\_\_\_

Please include at least two recent photos of your organization's service in action for the Annual Awards Presentation Luncheon. These color photographs can be included with this application or sent digitally to Stacy Johnson at [giving@group.com](mailto:giving@group.com) with your organization's name in the subject line. "Digital image files should be jpgs between 300kb and 2MB in size."The submission of these photos indicates your permission to Group Publishing to use them in the awards banquet presentation and in association with promotion of the Community Service Awards on all platforms.

We appreciate your completed application and will review it carefully. The decision of the Community Service Awards Committee is final. All applications and supporting materials become the property of the Group Publishing Community Service Awards program and will not be returned.

Community Service Awards  
Group Publishing, Inc.  
1515 Cascade Ave.  
Loveland, CO 80538  
(970) 292-4218

You may e-mail your application or deliver it by mail, by express courier, or by hand. All applications, including the required documents listed below, must be in our possession by 5 p.m. on **Friday, June 30, 2017.**

We hereby certify the information contained in this application is true to the best of our knowledge and belief. (If you are the preparer *and* the president or authorizing officer, please sign both lines.)

\_\_\_\_\_  
(Signature of person preparing application)

\_\_\_\_\_  
(Signature of president or authorizing officer)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Telephone number where you can be reached)

\_\_\_\_\_  
(Date)

**For your application to be complete, please confirm that you have included the following:**

Completed application form

At least two photographs, either hard copy or digital images (e-mailed to Stacy Johnson at [giving@group.com](mailto:giving@group.com) with your organization's name in the subject line)

IRS 501(c)(3) Determination Letter

State of Colorado Certificate of Fact of Good Standing. Follow this link and the directions below to retrieve this document: <https://www.sos.state.co.us/biz/BusinessEntityCriteria.do>

- Enter the business name and click search
- Click on the ID number link next to the appropriate name
- Click on the link towards the bottom "Get a certificate of good standing"

Additional brochures or organizational information

Call our Community Service Awards line at 877-512-9043 and leave a one minute voicemail summarizing the mission of your organization and a brief story that demonstrates the impact your organization is making within our community.

**Above items submitted with your application will not be returned.**